



Author's Guide

About the Journal

Widely Nursing Journal (WNJ) is an open access journal that embraces the international peer review process. We welcome submissions pertaining to the enhancement of nursing education, practice, administration, and research through the application of novel insights and empirical evidence.

Aims and Scope

The main objective of this journal is to disseminate exceptional articles that promote and enhance the work of nurse academics, clinicians, administrators, and researchers worldwide. Additionally, this publication will showcase research papers characterized by their sophisticated nature, strength, and innovative approach, thereby contributing to the growth and fortification of the nursing profession.

1. General Submission Information

The journal actively welcomes scholars to contribute manuscripts concerning nurses and the nursing profession encompassing domains such as education, practice, administration, and research. The corresponding author must adhere meticulously to the journal's guidelines when preparing their manuscript. Once the manuscript is finalized, the authors can proceed to the journal submission site to register and initiate the publication process. This journal does not impose any fees for manuscript submissions.

For submission inquiries, contact: widelynursingjournal@gmail.com

2. Article Types

This journal welcomes a wide range of articles for publication. Each article is categorized based on its content, ensuring that readers are informed about the expected style of content that they would encounter. These categories include original research, review

articles, brief reports or short communications, case studies, research methodologies, and letters to the editor.

a. Original research

This is the most common manuscript type used to publish comprehensive research findings and results. It is essential for all authors to adhere to the structure outlined in section 3.3 “Manuscript” of the author’s guide. Generally, original research manuscripts should not exceed 8,000 words, encompassing all components, such as the abstract, main texts, tables, and references. Furthermore, it is permissible to include a maximum of eight figures and tables.

b. Review articles

Reviews provide a thorough examination of available scholarly work in a specific academic discipline, highlighting current deficiencies or issues. These articles typically comprise an abstract, keywords, introduction, pertinent sections, discussion, conclusion, and implications, with a recommended minimum length of 6,000 words. Furthermore, it is essential that all review articles comply with the applicable “Equator Research Reporting Checklist. A maximum of eight figures and tables can be included.

c. Brief reports or short communications

Brief reports or short communications are concise observational studies that present initial findings, or a concise full study or protocol. These manuscripts communicate brief reports of data derived from original research selected by the editors for their potential interest to numerous researchers and the capacity to inspire further investigations in the respective field. Typically, these manuscripts must adhere to a word limit of 4,000.

d. Research methodologies

Manuscripts focusing on research methodologies are essential analytical discussions that utilize published sources to explore conceptual, philosophical, theoretical, methodological, and professional phenomena relevant to the nursing profession. These manuscripts serve as valuable contributions to nursing knowledge and are typically limited to a maximum of 8,000 words.

e. Letter to the editor

This is a scientific manuscript based on the interaction between the authors and readers. This is written in a narrative letter style and can be written with or without

the author's choice of header. Reserved for discussion about published manuscripts, these are generally restricted to a maximum of 1,500 words.

3. Submission Requirements

When preparing a manuscript for submission, it is important to arrange the content in a structure that effectively highlights the authors' materials. The submission should include the following:

- a. Cover letter
- b. Title page
- c. Manuscript

3.1 Cover letter

The cover letter should be addressed to the Editor-in-Chief of the journal. This presents an excellent opportunity to emphasize the novel and significant aspects of your research. In the cover letter, it is crucial to elaborate why your work aligns perfectly with the journal's publication standards and its relevance to its readership. A sample cover letter template can be found in the appendix to assist you in composing your cover letter.

The following key points should be included in the cover letter to the editor:

- a. Editor's name
- b. Manuscript's title
- c. Name of the journal
- d. Name of the corresponding author, including affiliation name and address, email address, mobile number, and name(s) of the co-author(s).
- e. A declaration that the paper has not been previously published and is not presently being reviewed by any other journal.
- f. A concise overview of the research described in the manuscript, highlighting its significance and potential interest to the journal's readership.

3.2 Title page

The title page of a research publication contains significant details such as the research title and information about the author(s). However, during the "Double-Blind Peer Review" process, a substantial portion of the title page content is withheld by the peer reviewers. A sample template for the title page can be found in Appendix B.

The following key points should be included in the title page:

- a. Title of the paper
- b. Name of the corresponding author, including affiliation name and address, email address, and name of the co-author(s), including their affiliation(s) and email address(es). We accept a maximum of three affiliations per author.
- c. An ORCID ID should be included (if available), freely available at <https://orcid.org>
- d. Conflict of interest disclosure

- e. Funding statement
- f. Ethics approval statement
- g. Acknowledgement
- h. Clinical trial registration (if applicable)

3.3 Manuscript

The submission of manuscript requires an editable file including the text, figures, and tables. It should comprise all essential sections, such as the abstract, introduction, methods, results, conclusions, recommendations, and references. Legends must accompany figures and tables. The figures should be uploaded at the highest resolution. This journal adheres to the American Psychological Association (APA) 7th edition: An In-text Citation Style. Furthermore, the manuscript must be proofread to ensure an acceptable level of English language quality.

The following should be included in the manuscript without the details of the author(s):

- a. Abstract
- b. Main manuscript

3.3.1 Abstract

All article types, except for article types that do not include abstracts, such as brief reports, letters to the editor, and editorials, should have structured abstracts. The abstract, excluding the title, should be 250–300 words long, and must not include abbreviations. The following headers should be included in the Abstract:

- a. Title (maximum 20 words)
- b. Introduction (including aim/purpose at the end)
- c. Methods
- d. Results
- e. Conclusion
- f. Keywords

3.3.2 Main Manuscript

The journal employs a rigorous double-blind peer-review process that necessitates the absence of any identifying information in the main text (including the abstract and main manuscript). This includes author names, affiliations, acknowledgments, and explicit references to the author(s) institutions. The following headers should be included in the main manuscript:

- a. Introduction (includes background, literature, and aim/purpose at the end)
- b. Methods
Design and Setting

- Participants and Recruitment*
- Research Instrument*
- Data Collection Procedure*
- Data Analysis*
- Ethical Considerations*
- c. Results
 - Tables and Figures*
- d. Discussion
 - Discussion*
 - Study Scope and Limitations*
- e. Conclusion
- f. Recommendations
- g. References (APA style)

4. Peer Review Process

Manuscripts undergo a rigorous evaluation process before being sent for peer review based on the judgment of the Editor-in-Chief and/or the Associate Editors. The assessment ensures that the manuscript meets the necessary criteria for quality, relevance, and novelty. This publication adheres to a double-blind peer review system, ensuring the confidentiality of the authors' and reviewers' identities. Unless explicitly mentioned otherwise or in specific cases, all manuscripts are reviewed by a minimum of two anonymous experts in the field. Following the initial peer review round, the decision-making process generally takes approximately three to four weeks.

In the case of in-house submissions, which refer to manuscripts authored by the Editor-in-Chief, Editors, or members of the journal's Editorial Board, the manuscripts will be assigned to editors who have no affiliation with the authors or their institutions. Rigorous monitoring will be implemented to ensure the absence of peer review bias.

5. Appeals and Complaints

The process of filing an appeal is limited to the post-peer review stage, as there is no provision for appealing rejections during the initial editorial screening. To initiate an appeal regarding a manuscript decision, the corresponding author must submit a formal letter to the Editor-in-Chief within 30 days of receiving the decision notification. It is necessary to direct the letter to the designated official email address of the Editor-in-Chief, provide a brief and logical argument outlining the reasons for the appeal, including specific points of disagreement with the decision. The journal's management team, led by the Editor-in-Chief, will assess the appeal by considering the reviewers' evaluations and any pertinent editorial correspondence. Within approximately 30 days, the corresponding author will be informed of the outcome of the appeal in writing. Please be aware that the decision reached through the appeal process is considered final.

6. Publication Process after Acceptance

Once the manuscript has been accepted, the editorial office will thoroughly review the files to ensure their suitability for publication. If updates or final files are required, the corresponding author will be contacted. Otherwise, the manuscript will proceed to the production team for further processing.

6.1 Copyright

The journal operates as an open-access publication, in which authors of accepted papers are required to pay an Article Publication Charge (APC).

6.2 Proofs

After submitting the manuscript, the corresponding author will receive an email notification containing a link and comprehensive instructions for accessing the PDF proofs online. It is crucial to verify the congruence between text citations and any renumbered tables, figures, or references and to ensure that figure legends accurately correspond to both text citations and actual figures. The necessary corrections to the proof must be completed within 48 hours of receiving the email. No further modifications to the article are required after the proof corrections have been submitted.

7. Online Publication

Once the corresponding author approves the proof, the final version of the article will be made available on the journal's website within a two-week period. Readers will have the opportunity to view the article directly on the website and also have the option to download the PDF proof.

Appendix A

Cover Letter Sample

[Date of submission]

Dr. Jefferson Garcia Guerrero
Editor-in-Chief
Widely Nursing

Dear Editor:

I wish to submit an original article for publication in *Widely Nursing*, titled “[research title]” The manuscript was co-authored by [names of all authors except for the corresponding author].

This study aimed to [purpose of the study] by employing [research design and methodology]. We believe that our study makes a significant contribution to the literature because [study implications].

Further, we believe that this manuscript will be of interest to the readership of your journal because [explain the motivation for submission to this journal in 2-3 sentences].

This manuscript has not been published or presented elsewhere in part or entirety and is not under consideration by another journal. All study participants provided informed consent, and the study design was approved by the appropriate ethics review board. We have read and understood your journal’s policies, and we believe that neither the manuscript nor the study violates any of these. There are no conflicts of interest to declare. [Write this paragraph if the information is true. If this is not the case, reword this paragraph as you deem fit].

Thank you for your consideration. I look forward to hearing from you.

Sincerely,
[Author’s name]
[Affiliation]
[Postal address]
[Phone number]
[Fax number]
[Email address]

Appendix B

Title Page Sample

[Research Title]

Author 1

[Name, PhD, MSN, RN^a]

[Email address]

Author 2

[Name, PhD, MSN, RN^b]

[Email address]

Affiliation 1

Affiliation name^a

[Address]

Affiliation 2

Affiliation name^b

[Address]

Corresponding Author*

Name, PhD, MSN, RN

[Affiliation name]

[Affiliation address]

[Email address]

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Declaration of Conflicting Interests

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